



**VILLAGE OF FRANKFORT, ILLINOIS
COMMUNITY AND ECONOMIC DEVELOPMENT DIRECTOR**

FRANKFORT, IL (population 20,077) a vibrant, desirable community located 37 miles southwest of Chicago is seeking an approachable problem solver with an engaging personality to join their management team as the Community and Economic Development Director.

Frankfort is an exceptional blend of high-quality lifestyle and small-town charm and is best known for its distinctive housing, award-winning schools, low taxes, stable political climate, vibrant historic district, numerous quality public festivals, and highly accessible location. The Village is located three miles south of I-80, six miles west of I-57, and in close proximity to multiple commuter train stations. People find Frankfort to be one of the most desirable places to raise a family.

Growth and development in Frankfort is guided by a Daniel Burnham award winning Comprehensive Plan. The residents and businesses of Frankfort have a vested interest in the community and continually monitor local policies to ensure quality remains a central focus. Frankfort's bustling downtown business district is uniquely positioned as a historic, walkable urban center. The additional major commercial corridors of U.S. Route 30 and U.S. Route 45 run east-west and north-south through the Village. Frankfort's industrial cluster is centered along Laraway Road and features many smaller industrial and commercial uses, with significant land available to accommodate future growth.

Frankfort is well known for its many high quality and locally owned restaurants, retail shops, and businesses. In addition, the community supports major national and international brands. Many of Frankfort's businesses report that they outperform their peers, crediting the local economic marketplace. Through careful planning and development, balanced with a free market approach, Frankfort manages to preserve and enhance its quality identity while incorporating opportunities to welcome corporate partners.

The Community and Economic Development Director technically reports to the part-time Mayor and practically reports to the Village Administrator on a day-to-day basis. The position recruits appropriate development and directs the three (3) person department in the review of plans, negotiating agreements, and ensuring quality design and adherence to Village Code. Qualified individuals will be expected to have:

- A minimum of five (5) to eight (8) years of community/economic development experience, including serving in a position in a community or organization of comparable size and complexity.
- A bachelor's degree in planning, land use, business management, or a related field is required. A master's degree in a related field and/or related economic development certifications, an AICP certification, or GIS experience is preferred.
- Considerable experience in collaborating with elected officials, staff, developers, businesses, and residents; and a desire to pursue modern concepts, community/economic development best practices, and innovative strategies and techniques.

- Practice as a pragmatic problem solver who will help identify solutions and manage processes to facilitate effective community and economic development procedures, policies, and programs; an individual with a demonstrated history in promoting quality growth.
- A hands-on leader with an open and friendly personality that encourages enthusiasm and creativity; an energetic professional with a can-do attitude; and an individual that can establish trust quickly with others.
- An experienced communicator who is well versed in community engagement and facilitation and who commends well-developed interpersonal and oral/written communication skills.

The salary range for this position is \$110,000 - \$130,000 +/- depending on qualifications and experience. Residency in the Village of Frankfort is not required. Apply electronically at www.GovHRJobs.com with resume, cover letter, and contact information for five (5) professional references by January 22, 2021 to the attention of Rachel Skaggs, Senior Vice President, GovHR USA, 630 Dundee Road, Suite 130 Northbrook, IL 60062. Tel: (847) 380-3240

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