



## COMMUNITY REDEVELOPMENT AGENCY DEPUTY DIRECTOR CITY OF WEST PALM BEACH, FL

**Summary:** Under general direction, assists the Executive Director, Community Redevelopment Agency or performs on his/her behalf complex community redevelopment activities; implements and manages various community programs and projects receiving funds through the Community Redevelopment Agency (CRA). This position will report to the Executive Director, Community Redevelopment Agency and will work with city officials including Mayor, City Commissioners and City Administration, in connection with new or contemplated projects and programs including capital improvements and long-range plans. This position will assist in facilitating, monitoring, and ensuring that all projects are implemented in accordance with the goals of their respective advisory boards and the CRA. The incumbent will be responsible for planning, budgeting, capital acquisitions, public relations, real estate and project development negotiations; administering professional service contracts; capital planning; and serving as a liaison to local government, businesses and property owners; may perform other related duties as assigned.

**Qualifications:** The position requires a Bachelor's degree from an accredited college or university with a major in Urban and Regional Planning, Public Administration, Construction Management, Business Administration, or related field, and seven (7) years of working experience in the public/private sector in a progressive City in urban housing programs (local, state, and federal), construction management, real estate, neighborhood revitalization and/or economic development.

Master's degree from an accredited college or university and AICP are preferred.

A current and valid Florida driver's license is required. For application purposes, a valid driver's license from any state (equivalent to a State of Florida Class E) may be utilized; with the ability to obtain the State of Florida driver's license within thirty (30) days from date of employment.

**Compensation:** \$95,133 - \$142,700 (GM05)

**Benefits:** Management Benefits Category II: Four (4) management leave days and a \$50,000 life insurance policy. Health Insurance, Vision, and Dental Insurance; basic life insurance and LTD insurance; defined contribution plan (401a); deferred compensation plan (457); 11 holidays, vacation, and sick days; Employee Health Clinic, and other voluntary benefits.

**HOW TO APPLY:** If you are interested in applying for this position visit website at <https://www.wpb.org/government/human-resources/job-opportunities> and apply online.

OPEN UNTIL FILLED

The City of West Palm Beach is an equal employment opportunity employer. The City values the service of veterans to our country, supports recruitment of veterans and veterans' preference will be given in accordance with Chapter 295 of the Florida Statutes for those who met the minimum requirements of the position. Background investigation, physical, and drug and alcohol screening are required as condition of employment.