

CITY OF ORLANDO
invites applications for the position of:

DDB/CRA Assistant Director

SALARY: \$42.45 - \$55.69 Hourly
\$88,296.00 - \$115,835.20 Annually

DEPARTMENT: Economic Development

DIVISION: Community Redevelopment Agency

OPENING DATE: 08/27/22

CLOSING DATE: Continuous



Who We Are:

Orlando, The City Beautiful

For most of Orlando's history we've been the place everyone wants to visit. Today, we're also the place where everyone wants to live and do business. List after list has Orlando as one of the fastest growing cities in America. We're transitioning from our role as the young upstart to a more mature, global city.

This didn't happen by accident. Together as a community, we developed a shared vision for our city focused on creating partnerships and we've transformed Orlando from a place that was packed with potential into a city on the rise.

Our vision ensures we are an inclusive, compassionate community that is generating jobs, becoming the most sustainable city in the nation, keeping our community safe, making it easier to get around, and increasing the quality of life. Together, we can continue realizing all our city's potential.

Come be part of our community with the City of Orlando.

NATURE OF WORK:

This position performs professional, administrative, and supervisory work assisting the Executive Director of Downtown Development Board in the development and implementation of operational policies and program objectives for the Downtown Development Board (DDB) and the Community Redevelopment Agency (CRA) division.

MINIMUM REQUIREMENTS:

Bachelor's degree in Planning, Public Administration, Business Administration or related field and at least six (6) years of progressively responsible experience in public administration, one (1) of which must have

been in a progressively responsible supervisor capacity **required**; or an equivalent combination of specifically related education, training, and experience.

To Apply please visit us at?

<https://www.orlando.gov/Our-Government/Apply-for-a-City-Job>