

Title: Vice President of District Development
Department: District Development
Reports To: President & CEO
FLSA Status: Salaried / Exempt

Position Summary

The Vice President of District Development is responsible for advancing investments and projects that improve the quality of life in Downtown Pittsburgh. This role oversees a project portfolio that spans planning, economic development, mobility and infrastructure, and public realm and placemaking.

This position leads the implementation of the Downtown Mobility Plan and execution of strategies to secure public and private investments in infrastructure and development in the Golden Triangle. The VP will build and manage the work plan, budget, operations, and staff that is focused on enhancing the livability, resiliency, and sustainability of Downtown Pittsburgh through inclusive economic growth, strengthened transportation options, and vibrant public spaces.

The Vice President of District Development is a senior staff position and reports to the President & CEO of the PDP.

Essential Duties and Responsibilities Include:

Program and People Management: Direct the work plan, budget, operations, and staff for economic development, mobility and infrastructure, and public realm initiatives. Secure funding and ensure the successful design and delivery of impactful projects. Manage the work programs and efforts of the Senior Director of Urban Design, Director of Economic Development, and Senior Mobility Project Manager as well as consultants/contractors, interns, and future staff. Cultivate a high-performance, high-energy culture with a strong, collaborative team dynamic.

Communications/Stakeholder Engagement: Build relationships with various stakeholders including PDP Board and members, foundations, private sector and civic leaders, neighborhood associations, advocacy organizations, public sector agencies, and elected officials. Engage with community stakeholders through active and ongoing communication, presentations, and public meetings, and assist with the design of participatory processes and meeting facilitation. Serve as PDP representative on boards, committees, and working groups for regional organizations, plans, and projects.

Mobility and Infrastructure: Execute the Downtown Mobility Plan with a focus of improving public transit, pedestrian, and cycling infrastructure, experience, and options. Pursue public investments in priority projects from the City of Pittsburgh, Allegheny County, Pittsburgh Regional Transit, Southwestern Pennsylvania Commission, and PennDOT. Lead project planning in close collaboration with public sector partners and community stakeholders.

Economic Development: Improve the competitiveness of Downtown Pittsburgh by developing and advocating for programs that attract more tenants and residents in the neighborhood, support a diverse collection of small businesses, preserve our historic architecture, and encourage additional public and private investment. Serve as an expert and liaison for area development and construction, closely tracking and monitoring all private real estate development and public infrastructure projects.

Public Realm/Placemaking: Oversee projects that enhance the public realm, help build inclusive, engaging and activated public spaces, and advance sustainability and resilience. Manage beautification efforts, creative placemaking, tactical urbanism, parklets and interim parks, wayfinding, streetscape, urban design, and public space enhancement projects. Utilize public art in the form of murals and installations to create a more vibrant public realm.

Additional duties may arise as determined the Board and/or President/CEO. Success in this position will require a genuine desire to be part of a dynamic organization that is always poised and ready for change. Excellent communication and coordination skills are essential. The PDP is a collaborative team environment and staff members will be asked to work evenings and weekends on occasion to support strategic efforts and events of the entire organization. Working at the PDP provides opportunities to be exposed to exciting people, events, projects, and developments that make a difference in Downtown Pittsburgh and throughout the region.

Desired Characteristics & Requirements

- Bachelor's degree required; advanced degree in Business, Public Administration, Urban Planning, Real Estate, Economics, or related field a plus
- Significant experience in community and economic development, urban place management, civic engagement, planning, and the functions and mission of the PDP
- Expert working knowledge of MS Word, Excel, PowerPoint and familiarity with design and data management/visualization
- Knowledge of public/private, federal, state, and local priorities and funding opportunities
- Utilize sound project management skills including accuracy, analysis, budgeting, multi-tasking, follow-up and follow-through, attention to detail, and a focus on key deliverables to effectively plan and manage projects and programs of the PDP
- Demonstrate effective communication skills through public presentation abilities, public speaking experience, and technology skills to create and deliver engaging communications and presentations to stakeholders
- Ability to establish strong working relationships with diverse groups of people and a willingness to work within constantly changing priorities in a dynamic workplace with versatility and flexibility
- Ability to develop creative solutions for a wide variety of activities in a timely and professional manner whether from start to finish or by jumping in mid-process
- Ability to work under pressure with an aggressive and enthusiastic approach to problem solving, goal achievement, and a commitment to excellence
- Passion for Downtown Pittsburgh and to bettering a place where all are welcome

Compensation & Benefits

Salary Range: \$115,000-\$130,000. The PDP offers a competitive salary and a comprehensive benefits package commensurate with experience. The PDP compensation includes health insurance, Flexible Spending Accounts, 401k, life insurance, and short and long-term disability

Inquiries

Please send resume, cover letter and salary requirements by November 10, 2022 to resumes@downtownpittsburgh.com, subject titled: VP, District Development

The Pittsburgh Downtown Partnership is an Equal Opportunity Employer